



## **Ku-ring-gai Stealers Baseball and Softball Club Incorporated**

Incorporation Number: Y1995043

ABN: 21 664 105 236

Mail: PO Box 193 Wahroonga NSW 2076

Web: [www.stealers.com.au](http://www.stealers.com.au)

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### Notice & Agenda for Annual General Meeting – 19<sup>th</sup> July 2023 at 7.00 PM

#### Notice of Annual General Meeting

Notice date: 27<sup>th</sup> June 2023.

In accordance with the provisions of the constitution of Ku-ring-gai Stealers Baseball and Softball Club Inc. ABN: 21 664 105 236 (Stealers) the Committee is pleased to give notice & invite all current members to attend the Club's 2023 Annual General Meeting.

**AGM Date:** Wednesday 19<sup>th</sup> July 2023

**Time:** 7.00PM

**Venue:** Stealers Clubhouse, Golden Jubilee Field, Esk Street, North Wahroonga, New South Wales, 2076

**RSVP:** Please RSVP by 6pm Monday 17<sup>th</sup> July 2023 via the link below:

<https://forms.office.com/r/7RnWdeVmsy>



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#### Committee Membership & Non-Committee Volunteers

Stealers are always looking for more volunteers to support and grow our club. We encourage all members to consider either joining the Committee or volunteering to help even in a small capacity, to allow us to deliver the best club facilities and competition we can. Apart from joining the Committee we need volunteers for coaching, umpiring, scoring, grounds maintenance, equipment, canteen & BBQ, sponsorship management as well as to provide new ideas and suggestions. You can volunteer at any time by speaking to a Committee Member or you can email [president@stealers.com.au](mailto:president@stealers.com.au).

If you cannot attend the AGM and wish to nominate for the Committee please use the online form (link below), print out your response and have it signed by yourself and your two nominators and return it to [secretary@stealers.com.au](mailto:secretary@stealers.com.au) at least 48 hours prior to the AGM. If you are attending the AGM you may nominate to the Committee from the floor of the meeting or you may wish to use the online form to indicate your intention to stand for the Committee prior to the AGM.

It is expected that all Committee Members will assist in some capacity with a portfolio area required in the running of the Club, for example grounds, registrations, sponsorship, uniforms, canteen, coaching, umpiring, administration, delegate to respective baseball and/or softball associations etc.

#### **Committee nomination form:**

<https://forms.office.com/r/4Lqu1fKc0M>

#### COVID Guidelines for AGM

- If you feel unwell do not attend the meeting 'in person'.
- If you have had contact in the past 7 days with a known or suspected case of COVID-19 you must not attend the meeting 'in person'.
- If you cannot attend 'in person' due to these guidelines but still wish to participate in the AGM please email [secretary@stealers.com.au](mailto:secretary@stealers.com.au) to see if there is an alternative method to attend.



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### Notice & Agenda for Annual General Meeting – 19<sup>th</sup> July 2023 at 7.00 PM

#### AGM Agenda

1. Meeting open
  - a. Confirm quorum (minimum of 10 members).
  - b. Apologies.
2. Confirm and adopt the minutes of the previous AGM held 18<sup>th</sup> May 2022.<sup>1</sup>
3. Receive President's report.<sup>2</sup>
4. Receive Secretary's report.<sup>2</sup>
5. Receive Treasurer's report;<sup>2</sup>
  - a. and if thought fit, adopt the Balance Sheet and Profit & Loss for the financial year ending 31<sup>st</sup> March 2023.
6. Any notices of motions brought before the meeting.
7. Life Member nominations:
  - a. Adrian Steer

*Adrian has been a member of the Stealers committee for over 10 years and during that time has served very successful and fruitful terms as both VP Juniors and President. During his time as President, he reinstated the club to a secure financial footing and obtained much of the funding required to renovate the batting cages into the professional facility that we enjoy today. In addition to these positions, Adrian has dedicated much of his spare time to coaching duties and keeping the grounds in immaculate condition.*
  - b. Guy Jeffrey
    - *Guy Jeffrey has been a club stalwart for over 20 years*
    - *Joined in 1999/2000 and continues to play*
    - *15 seasons Seniors Head Coach*
    - *Coached 4 season of Juniors*
    - *Committee member for 10 plus years*
    - *Designed Stealers website and continues to maintain it*
    - *Designed regular Stealers newsletters*
    - *Designed Uniforms / Apparel / Banners/Flyers / Advertisements*
8. Club Person of the Year.
9. Consider any other business which may be properly brought before the AGM.
10. To declare all Office Bearer and General Committee positions vacant.

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<sup>1</sup> Copy of minutes attached to this agenda.

<sup>2</sup> See 2022-2023 Annual Report for full details.



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11. Elect Office Bearers<sup>3</sup> for the ensuing year:

- a. President
- b. Secretary
- c. Treasurer
- d. Junior Baseball Vice President
- e. Senior Baseball Vice President
- f. Softball Vice President

12. Elect General Committee Members<sup>3</sup> for the ensuing year. NOTE: each Committee Member is expected to assist in some capacity with a portfolio area. These portfolio area's will be allocated at the following Committee Meeting. When being nominated please state your portfolio preferences.

13. Meeting close.

### Notice of Committee Meeting

Notice is hereby given to all prospective Committee Members that a Committee Meeting will be held at the conclusion of the AGM.

NOTE: Only Committee Members are required to attend the Committee Meeting.

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<sup>3</sup> Only members who have agreed to stand for nomination can be elected. Members in attendance can agree to their nomination from the floor of the meeting, members not in attendance must have notified the Secretary in writing prior to the meeting of their agreement to stand for nomination.

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**AGM Minutes for year ending:  
31-Mar-2022  
Meeting Date: 18<sup>th</sup> May 2022  
Location: Golden Jubilee & Online via Teams  
Meeting**

Meeting Opened: 7.12 pm

Attendance - see attached AGM Attendance Record.

Meeting	Item	Matters Raised / Discussed	Action
		<b>New Business</b>	
AGM	1	Meeting Opens: a. All attendees have filled in RSVP form to confirm attendance. b. Quorum Confirmed. Yes Minimum of 10 members, number of members present at start of meeting: 19, quorum maintained throughout the meeting. c. Apologies - Courtney Tuma.	
AGM	2	Confirm and adopt the minutes of the previous AGM held 21 <sup>st</sup> July 2021. Endorsed by Adrian Steer, seconded by Maria Kunce, all in favour.	Approved
AGM	3	Receive President's report - Adrian Steer. <ul style="list-style-type: none"><li>Refer to the 45<sup>th</sup> Annual Report for full years report.</li><li>This will be my last year as President.</li><li>Thank you to the Committee and members for all their support over my 4 years as President and 12 years on the Committee.</li><li>Thanks for the past couple of years in particular for a great supportive Committee.</li><li>Thanks to Jane Heap and Phil Wilson for all their work with the juniors particularly given all the challenges of COVID and wet weather in the last couple of seasons.</li><li>Thanks to Damian Kunce for all his work around the clubhouse and the batting cages.</li></ul>	
AGM	4	Receive Secretary's report - Andrew Kunce. <ul style="list-style-type: none"><li>Advised that the club had filed their annual report with NSW Fair Trading for 2021.</li><li>Committee had met 8 times since the last AGM.</li><li>Refer to Stealers 45<sup>th</sup> Annual Report for full Secretary's report.</li></ul>	

**Ku-ring-gai Stealers Baseball and Softball Club Incorporated 2022 AGM**

<b>Meeting</b>	<b>Item</b>	<b>Matters Raised / Discussed</b>	<b>Action</b>
AGM	5	<p>Receive Treasurer's (Rob Scott) report and if thought fit, adopt the Balance Sheet and Profit &amp; Loss for the financial year ending 31st March 2022. Endorsed by Jane Heap, seconded by Fred Beyers, all in favour.</p> <p>Full financial details can be found in Stealers 45<sup>th</sup> Annual Report, as distributed with the notice of this AGM.</p> <p>Rob Scott advised:</p> <ul style="list-style-type: none"> <li>• We are in a good financial position at the moment.</li> <li>• Keeping at least \$40,000 in reserve.</li> <li>• Ground maintenance figures for 2021-22 were high as they included the money spent on the completion of the batting cages.</li> </ul>	Approved
AGM	6	<p>Any notices of motions brought before the meeting.</p> <p><b>Andrew Kunce</b> advised none received.</p>	
AGM	7	<p>Life Member nominations.</p> <p><b>Andrew Kunce</b> advised none received.</p>	
AGM	8	<p>Club Person of the Year.</p> <p><b>Adrian Steer</b> announced that Phil Wilson had been awarded Club Person of the Year by unanimous vote of the Committee.</p> <p>Originally Phil brought across an under 8's soccer team to play baseball in the summer season including his 2 sons', who are still playing. Phil has coached 2 teams every season for the last 5 years. Phil has also spent a phenomenal amount of time over the last 5 years with work on the grounds. A thoroughly deserving recipient of the award.</p>	
AGM	9	<p>Consider any other business which may be properly brought before the AGM.</p> <p>Committee presented Adrian Steer a commemorative photo and plaque as a small token for his years on the Committee and as President over the last 4 years. Thank you to Adrian Steer on behalf of the Club for all his work on the Committee and on the grounds.</p>	
AGM	10	<p>To declare all Office Bearer and General Committee positions vacant.</p> <p><b>Andrew Kunce</b> as Public Officer, dissolved current Committee and declared all Office Bearer and Committee positions vacant.</p>	
AGM	11	<p>Elect Office Bearers for the ensuing year:</p> <ol style="list-style-type: none"> <li>a. President</li> <li>b. Secretary</li> <li>c. Treasurer</li> <li>d. Junior Baseball Vice President</li> <li>e. Senior Baseball Vice President</li> <li>f. Softball Vice President</li> </ol> <p>See attached <b>Elections/Committee Positions</b> sheet for elected Office Bearers.</p>	Election
AGM	12	<p>Elect General Committee Members for the ensuing year.</p>	Election

Meeting	Item	Matters Raised / Discussed	Action
		See attached Elections/Committee Positions sheet for elected Office Bearers.	
AGM	13	Meeting close.	

**Meeting Closed: 7.34 pm**

## Elections/Committee Positions & Portfolios for 2022-2023

### Office Bearers (Voting)

#	Position	Nominations	Voted in	Previous Year Office Holder	Nominated By	Seconded By
1	President	Shaun Joffee	Shaun Joffee	Adrian Steer	Adrian Steer	Maria Kunce
2	Secretary	Andrew Kunce	Andrew Kunce	Andrew Kunce	Rob Scott	Jane Heap
3	Treasurer	Rob Scott	Rob Scott	Robert Scott	Adrian Steer	Julia Benson
4	Seniors Baseball VP	Matt Dolan	Matt Dolan	Shaun Joffee	Shaun Joffee	Rob Scott
5	Juniors Baseball VP	Simon Granville	Simon Granville	Jane Heap	Jane Heap	Adrian Steer
6	Softball VP	Maria Kunce	Maria Kunce	Maria Kunce	Jane Heap	Julia Benson

### General Committee (Voting)

#	Position	Nominations	Voted in	Notes
1	General Committee	Julia Benson	Yes	
2	General Committee	Justin Chou	Yes	
3	General Committee	Nick Gibson	Yes	
4	General Committee	Paul Haynes	Yes	
5	General Committee	Fred Beyers	Yes	
6	General Committee	Mat Kiddle	Yes	
7	General Committee	Alexia White	Yes	
8	General Committee	Zachary Scott	Yes	
9	General Committee	Jane Heap	Yes	
10	General Committee	Celeste Musgrave	Yes	
11	General Committee	Adrian Steer	Yes	
12	General Committee	Gavin Gillett	Yes	
13	General Committee	Courtney Tuma	Yes	Could not attend meeting, filled in Committee Nomination form prior to the meeting.
14	General Committee	David Lane	Yes	Could not attend meeting, filled in Committee Nomination form prior to the meeting.

Notes:

1. General Committee Portfolios and Associations Representative / Delegates will be determined at the next General Meeting as not required to be undertaken at AGM.



## AGM Attendance Record

Last Name	First Name	Member Type	Attendance Method
Benson	Julia	Registered player or official	Attended via video
Beyers	Fred	Non playing member	Attended in person
Chou	Justin	Registered player or official	Attended in person
Dolan	Matt	Registered player or official	Attended via video
Gibson	Nick	Registered player or official	Attended in person
Gillett	Gavin	Registered player or official	Attended via video
Granville	Simon	Registered player or official	Attended via video
Haynes	Paul	Registered player or official	Attended in person
Heap	Jane	Non playing member	Attended in person
Joffe	Shaun	Registered player or official	Attended in person
Kiddle	Mat	Parent or legal guardian of a registered junior player	Attended in person
Kunce	Andrew	Parent or legal guardian of a registered junior player	Attended in person
Kunce	Damian	Registered player or official	Attended in person
Kunce	Maria	Registered player or official	Attended via video
Musgrave	Celeste	Non playing member	Attended via video
Scott	Robert	Life member	Attended in person
Scott	Zachary	Registered player or official	Attended in person
Steer	Adrian	Registered player or official	Attended in person
White	Alexia	Registered player or official	Attended in person